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COC Term for SAMUELS, EDWARD (proposed by RIVERA, YASMIN)

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From **RIVERA, YASMIN** Attachments
To **RIVERA, YASMIN**
Sent **23-Aug-2019 16:50:50**
ID **100839399**

Summary

Effective Date **23-Aug-2019**

Employee Name **SAMUELS, EDWARD**
Manager **RIVERA, YASMIN**
Department **001-3827 HBS FELLOWS PROGRAM**

Employee Number **[REDACTED]**
Organization Email Address
Job **9641 | MANAGING OPERATIONS OFFICER**

Indicates Changed Items.

Termination Details

Termination Date **23-Aug-2019**
Notification Date **23-Aug-2019**
Reason **Resignation**
Rehire
Comments

Action History

Sequence	Name	Action	Date	Notes
1	RIVERA, YASMIN	Submit	23-Aug-2019 16:50:31	
2	RIVERA, YASMIN	Pending		

Related Applications

- [Update Action](#)
- [Return For Correction](#)

Response

Note

[Empty response area]

[Return to Worklist](#)

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COC Appt and LT Reinstatement for SAMUELS, EDWARD (proposed by HARDING, MONDINE)

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From **HARDING, MONDINE** Attachments
 To **HARDING, MONDINE**
 Sent **14-Aug-2018 16:48:22**
 ID **99030015**

Summary

Effective Date **16-Jul-2018**

Employee Name **SAMUELS, EDWARD**
 Manager **HARDING, MONDINE**
 Department **001-3827 HBS FELLOWS PROGRAM**

Employee Number **[REDACTED]**
 Organization Email Address
 Job **9641 | MANAGING OPERATIONS OFFICER**

Indicates Changed Items.

Assignment

Current	Proposed
Department 001-3827 HBS FELLOWS PROGRAM	001-3827 HBS FELLOWS PROGRAM
Job 9641 MANAGING OPERATIONS OFFICER	9641 MANAGING OPERATIONS OFFICER
LOC Worker Is a Manager No	No
Position Name 001 0Z26 3827 9641 MANAGING OPERATIONS OFFICER 7A	001 0Z26 3827 9641 MANAGING OPERATIONS OFFICER 7A
Location 001-3827 HBS FELLOWS PROGRAM	001-3827 HBS FELLOWS PROGRAM
Grade Name EX 9641	EX 9641
Payroll Name	PAY01
Government Reporting Entity	CITY OF CHICAGO - GRE
Timecard Required	No
EMPLOYEE STATUS	3
EMPLOYEE SUFFIX 02	02
FLSA CODE	E
ACTUAL JOB CODE/PAID AS	9641
BARGAINING UNIT	09
UNION DUES DEDUCTION CODE	00
LOCAL COMMENTS	EXCLUDED.EXCLUDED
PENSION	1
Pension Tier 3	3
GRANT	GRANT/PROJ NO OT
Assignment Status Active Assignment	Active Assignment
Change Reason	Appointment - New Hire
Context Shakman Exempt Schedule	Shakman Exempt Schedule
Shakman Exempt Schedule Schedule F	Schedule F
Salary Basis	SALARY
Work Hours 35	35
Frequency Week	Week
Assignment Category	Fulltime-Regular
Home Worker No	No
Union Member No	No
Primary Assignment Yes	Yes

Pay Rate

Harvard Business School Leadership Fellows Program
GRANT AGREEMENT

This Agreement is made and entered into as of the 16th day of July, 2018, by and between Harvard Business School, a private educational institution ("HBS") and the City of Chicago, an Illinois municipal organization ("ORGANIZATION").

1. GRANT AWARD

1A. Upon full execution of this Agreement, HBS agrees to pay to ORGANIZATION a grant award in the amount of \$ 45,000 ("Grant Award").

1B. ORGANIZATION shall spend the Grant Award only for the purposes specified below:

Subject to the Organization recruiting and selecting a fellow from HBS, Organization agrees to hire a fellow as a full-time employee of the Organization for a one (1) year term with an annualized salary of \$95,000. The salary shall be shared by the parties, with \$45,000 of said salary shall come from the Grant Award and the remaining \$50,000 will be provided from the Organization.

Organization will provide office space, employee benefits, administrative support, and work-related travel expenses, and any other benefits made available to employees of the Organization.

2. TERM OF AGREEMENT

2A. The term of this Agreement shall commence on the date of execution by HBS and shall expire on the 30th day of June 2019, unless sooner terminated in accordance with the terms of this Agreement.

2B. If the Organization fails to use the Grant Award as specified herein, the Organization shall refund the unused grant amount to HBS within 60 days of such nonuse.

3. ACCOUNTING/AUDIT

3A. Organization shall maintain proper accounting records in accordance with generally accepted accounting principles. All financial documents and transactions associated with this grant shall be available to HBS for inspection, copying, and audit purposes during regular business hours.

3B. Organization further agrees that such right of HBS to examine or audit shall continue for three (3) years after the expiration or termination of this Agreement, or for such longer period, if any, as is required by applicable law. Organization shall preserve and make available its records (1) until the expiration of three years from the date of expiration or sooner termination of this Agreement, or (2) for such longer period, if any, as is required by applicable law.

4. INDEMNIFICATION AND HOLD HARMLESS

Organization agrees to protect, defend, indemnify and hold harmless HBS, its officers, employees, and agents from any and all liability, loss, damage, suits, actions, or claims arising out of, resulting from, or relating to the Grant Award to Organization, including Organization's employment of an HBS Leadership Fellow.

5. COMPLIANCE WITH ALL LAWS & NON-DISCRIMINATION

5A. Organization shall comply with all applicable laws, ordinances, codes and regulations of the federal, states of MA and IL, and local governments.

5B. Organization shall not discriminate, in any way, against any person on the basis of race, sex, color, age, religion, sexual orientation, actual or perceived gender identity, disability, ethnicity, or national origin, in connection with or related to the performance of this Agreement.

6. NOTICES

Any communication or notice which either party is required to send to the other or which either party desires to send to the other, shall be in writing and shall be either personally delivered or mailed in the United States mail, postage prepaid, to the parties as addressed below.

City of Chicago: Jessica Higgins
121 N LaSalle Street
Chicago, IL 60602

HBS: Betsy Strickland Edwards
Wilder House
Harvard Business School
Boston, MA 02163

WITNESS THE EXECUTION HEREOF on the day and year first written above.

CITY OF CHICAGO

By: 

Name: Rahm Emmanuel

Title: Mayor

HARVARD BUSINESS SCHOOL

By: 

Name: Ronald Peracchio

Title: Senior Director, MBA Program

A check will be sent in payment of the Grant Award. Please indicate below to whom the check should be sent and the address. A copy of the organization's W-9 form must accompany this agreement.

Send check to the attention of: _____

Address: _____

