

## PUBLIC INFORMATION REQUEST FORM

Requestor Full Name: Allan Blutstein

Company/Organization: America Rising Corp.

Street Address: 1500 Wilson Blvd., 5th Floor, Arlington, VA 22209

Primary Telephone Number: (703) 672-3776

Cell Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: ablutstein@americarisingllc.com

Detailed description of your request:

The following personnel records concerning former teacher (1995-1996) Virginia "Jennie Lou" Leeder:  
(a) job application and resume; (2) personnel evaluation; and (3) salary history.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



\*NOTE: Certain exceptions to disclosure of public information exist under the Texas Public Information Act to protect against disclosure of confidential or privileged information. If it appears that an exception to disclosure exists, an open records opinion will be sought from the Office of the Attorney General regarding your request.

You may submit the form by mail, fax, email or in person to:

A'Lann Truelock, PIO  
Hondo ISD  
PO Box 308  
Hondo, TX 78861  
Email: [openrecords@hondoisd.net](mailto:openrecords@hondoisd.net)



Open Records <openrecords@hondoisd.net>

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## PIA request

1 message

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Allan Blutstein <ablutstein@americarisingllc.com>

Fri, Jan 3, 2020 at 9:52 AM

To: openrecords@hondoisd.net

Please see the attached request. Thank you in advance for your time and consideration.

Sincerely,

Allan Blutstein  
Senior Vice President  
1500 Wilson Blvd., 5th Fl., Arlington, VA 22209  
703-672-3776



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 1.3.20 request HISD.pdf  
173K

information that is related to the application for admission and was provided to the district by the applicant.

*Gov't Code 552.026, .114 [See FL]*

*Employee Social Security Numbers*

The social security number of an employee of a district in the custody of the district is confidential. *Gov't Code 552.147(a-1)*

*Evaluations*

A document evaluating the performance of a teacher or administrator is confidential and is not subject to disclosure under the Public Information Act. *Education Code 21.355*

*Educator Certification Exam*

The results of an educator certification examination are confidential and are not subject to disclosure, unless the disclosure is regarding notification to a parent of the assignment of an uncertified teacher to a classroom as required by Education Code 21.057. *Education Code 21.048(c-1)*

*Credit Card, Debit Card, Charge Card, and Access Device Numbers*

A credit card, debit card, charge card, or access device number that is collected, assembled, or maintained by or for a district is confidential.

"Access device" means a card, plate, code, account number, personal identification number, electronic serial number, mobile identification number, or other telecommunications service, equipment, or instrument identifier or means of account access that alone or in conjunction with another device may be used to:

1. Obtain money, goods, services, or another thing of value; or
2. Initiate a transfer of funds other than a transfer originated solely by paper instrument.

A district may redact credit card, debit card, charge card, or access device numbers from any information the district discloses without the necessity of requesting a decision from the attorney general. The district shall provide the information required by Government Code 552.136 to the requestor on a form prescribed by the attorney general. The requestor is entitled to seek a decision from the attorney general about the matter.

*Gov't Code 552.136*

*E-Mail Addresses*  
Confidential

An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a district is confidential and not subject to disclosure unless the member of the public affirmatively consents to its release.

Exceptions

This confidentiality does not apply to an e-mail address:

School District Northwest  
 Teacher Leader, Jenni  
 Assignment/Grade Ohs. Ag.

Campus High School

TEXAS EDUCATION AGENCY  
 Texas Teacher Appraisal System  
 Appraisal Record

School Year 19 94 to 95

Section I

Name of Appraiser: Lee Nicholus

Instructions: Transfer the DOMAIN CREDIT TOTALS from the Final Observation Report.

Domain	Domain Credit Totals
1. Instructional Strategies	<u>15</u>
2. Classroom Management and Organization	<u>24</u>
3. Presentation of Subject Matter	<u>14</u>
4. Learning Environment	<u>11</u>
5. Professional Growth and Responsibilities	<u>16</u>

Section II

Name of Different Appraiser: \_\_\_\_\_

Instructions: Complete this section if a second observation is conducted by a different appraiser. Transfer the DOMAIN CREDIT TOTALS from the Final Observation Report.

Domain	Domain Credit Totals
1. Instructional Strategies	_____
2. Classroom Management and Organization	_____
3. Presentation of Subject Matter	_____
4. Learning Environment	_____
5. Professional Growth and Responsibilities	_____

Domain Scores:

Single Observation

(1) If only one observation was conducted by the appraiser, transfer the DOMAIN CREDIT TOTALS recorded in Section I to the space marked Appraiser Domain Subtotal below.

(2) Consult the Score Conversion Chart for a Single Appraisal to convert each Domain Subtotal to a Domain Rating.

Second Observation by a Different Appraiser

(1) If a second observation was conducted by a different appraiser, transfer the DOMAIN CREDIT TOTALS recorded in Section II to the space marked Different Appraiser Domain Subtotal below.

(2) Compute the Weighted Domain Total by averaging the DOMAIN SUBTOTALS of both appraisers.

(3) Consult the Score Conversion Chart for a Single Appraisal to convert each Weighted Domain Subtotal to a Domain Rating.

	Appraiser Domain Subtotal	+	Different Appraiser Domain Subtotal	12 =	Weighted Domain Total	Domain Rating
1. Instructional Strategies	<u>15</u>	+	_____	12 =	<u>15</u>	<u>5</u>
2. Classroom Management and Organization	<u>24</u>	+	_____	12 =	<u>24</u>	<u>5</u>
3. Presentation of Subject Matter	<u>14</u>	+	_____	12 =	<u>14</u>	<u>4</u>
4. Learning Environment	<u>11</u>	+	_____	12 =	<u>11</u>	<u>5</u>
5. Professional Growth and Responsibilities	<u>16</u>	+	_____	12 =	<u>16</u>	<u>3</u>

Signature of different appraiser if present at conference.

Lee Nicholus 5-18-95  
 Appraiser Signature Date Completed  
Jenni Lou Leader 5-18-95  
 Teacher's Signature Date

\_\_\_\_\_  
 5-18-95  
 Date of Conference

Note: The signature of the teacher indicates that he/she has received a copy of the Appraisal Record and the results of the performance appraisal have been discussed in a conference.

School District: Northwest ISD Observation Record Date: December 8, 1994  
Campus: Northwest H.S. Evaluation Record Date:

TEXAS EDUCATION AGENCY  
TEXAS TEACHER APPRAISAL SYSTEM  
OBSERVATION RECORD  
School Year 1994-1995

Teacher: Leeder, Ginny, #467-17-6353 Assignment/Grade: High School  
Appraisal Period 1 Appraiser: Lee Nitcholas Teacher Supervisor  
Subject Area Observed: Vocational Observation Date: December 5, 1994  
Beginning Time: 11:55 Ending Time: 12:55 Scheduled

TEACHER'S SUPERVISOR:

1. After each formal observation, an OBSERVATION RECORD must be completed for Domains I-V. Record the date on which the OR is completed in the space provided in the upper right hand corner of this form.
2. For each indicator observed and/or credited, circle the numeral 1. Evidence concerning indicators for which credit is denied must be documented in the space provided.
3. For each criterion in which Exceptional Quality is awarded, circle the numeral 3. Evidence concerning the basis for awarding EQ credit must be documented in the space provided.
4. At the end of each appraisal period and/or prior to the summative conferences, an EVALUATION RECORD must be developed. Review the completed OBSERVATION RECORD(S) and any cumulative data collected up to the end of the appraisal period to determine whether changes need to be made regarding SE and EQ credit. Record the date the EVALUATION RECORD is developed in the space provided in the upper right corner of this form. If after reviewing the data there are no changes to be made, complete steps 5 and 6 below. If previously awarded SE or EQ credit is to be denied, strike through the circled numeral. If credit which was previously denied is now to be awarded, circle the appropriate numeral. Initial and date each change and record documentation to substantiate the change(s) in the space provided.
5. For Domain V, credit is automatically awarded unless documentation justifies denial.
6. For each domain, record the total credits earned during the appraisal period (SE + EQ) in the space provided.

OTHER APPRAISER(S):

1. After each formal observation, an EVALUATION RECORD must be completed for Domains I-IV. Record the date on which the ER is completed in the space provided in the upper right hand corner of this form.
2. For each indicator observed and/or credited, circle the numeral 1. Evidence concerning the basis on which credit for an indicator has been denied must be documented in the space provided.
3. For each criterion in which Exceptional Quality is awarded, circle the numeral 3. Evidence concerning the basis for awarding EQ credit must be documented in the space provided.
4. For each domain, record the total credits earned in the space provided.
5. If the teacher's supervisor has scored the teacher's performance in Domain V less than Meets Expectations, review documentation and score Domain V.

SE

I. Instructional Strategies

- 1. Provides opportunities for students to participate actively/successfully.
  - a. Varies activities appropriately 1
  - b. Interacts with group(s) appropriately 1
  - c. Solicits student participation 1
  - d. Extends responses/contributions 1
  - e. Provides time for response/consideration 1
  - f. Implements at appropriate level 1

Exceptional Quality:

Doc: EQ All students participate in activities that include an informal assessment and planting trees in the greenhouse.

- 2. Evaluates and provides feedback on student progress during instruction.
  - a. Communicates learning expectations 1
  - b. Monitors student performance 1
  - c. Solicits responses/demonstrations for assessment 1
  - d. Reinforces correct response/performance 1
  - e. Provides corrective feedback/clarifies/none needed 1
  - f. Reteaches/none needed 1

Exceptional Quality:

Domain Credit Total:

12 15 4/1

II. Classroom Management and Organization

- 3. Organizes materials and students.
  - a. Secures student attention 1
  - b. Uses procedures/routines 1
  - c. Gives clear administrative directions/none needed 1
  - d. Maintains appropriate seating/grouping 1
  - e. Has materials/facilities ready 1

Exceptional Quality:

Doc: EQ well organized lesson--students move from one task to another with ease.

- 4. Maximizes amount of time available for instruction.
  - a. Begins promptly/avoids waste at end 1
  - b. Implements appropriate sequence of activities 1
  - c. Maintains appropriate pace 1
  - d. Maintains focus 1
  - e. Keeps students engaged 1

Exceptional Quality:

Doc: EQ Students are on task throughout the lesson.

- 5. Manages student behavior.
  - a. Specifies expectations for behavior/none needed 1
  - b. Prevents off-task behavior/none needed 1
  - c. Redirects/stops inappropriate/disruptive behavior/none needed 1
  - d. Applies rules consistently and fairly/none needed 1

- e. Reinforces behavior appropriately

SE  
1

Exceptional Quality:

Doc: EQ Students are well behaved.

Domain Credit Total:

*2/4/94*

**III. Presentation of Subject Matter**

- 6. Teaches for cognitive, affective, and/or psychomotor learning.

- a. Begins with appropriate introduction 1
- b. Presents information in appropriate sequence 1
- c. Relates content to prior/future learning 1
- d. Defines/describes concepts: skills, attitudes, interests 1
- e. Elaborates critical attributes 1
- f. Stresses generalization/principle/rule 1
- g. Provides for application 1
- h. Closes instruction appropriately 1

Exceptional Quality:

- 7. Uses effective communication skills.

- a. Makes no significant errors 1
- b. Explains content/task(s) clearly 1
- c. Stresses important points/dimensions 1
- d. Uses correct grammar 1
- e. Uses accurate language 1
- f. Demonstrates written skills 1

Exceptional Quality:

Domain Credit Total: 14

**IV. Learning Environment**

- 8. Uses strategies to motivate students for learning.

- a. Relates content to interests/experiences 1
- b. Emphasizes value/importance of activity/content 1
- c. Reinforces/praises efforts 1
- d. Challenges students 1

Exceptional Quality:

Doc: EQ The value of thinking through the reasons for planting trees then making critical decisions about the kind of tree and the placement of same is stressed in this lesson.

- 9. Maintains supportive environment.

- a. Avoids sarcasm/negative criticism 1
- b. Establishes climate of courtesy 1
- c. Encourages slow/reluctant students 1
- d. Establishes and maintains positive rapport 1

Exceptional Quality:

Domain Credit Total:

*2/1/94*

**V. Professional Growth and Responsibilities**

- 10. Plans for and engages in professional development.

- a. Progresses in growth requirements or none

Leeder, Ginny, #467-17-6353

4

December 8, 1994

	SE
b. Stays current in content taught	1
c. Stays current in instructional methodology	1
11. Interacts and communicates with parents.	
a. Initiates communications with parents as appropriate	1
b. Conducts conferences with parents in accordance with local policy	1
c. Reports student progress to parents	1
d. Maintains confidentiality	1
12. Complies with policies, operating procedures, and requirements.	
a. Follows TEA requirements	1
b. Follows district/campus policies/procedures	1
c. Performs assigned duties	1
d. Follows promotion procedures	1
13. Promotes and evaluates student growth.	
a. Participates in goal-setting	1
b. Plans instruction	1
c. Documents progress	1
d. Maintains records	1
e. Reports progress	1

Domain Credit Total: 16

Comments:

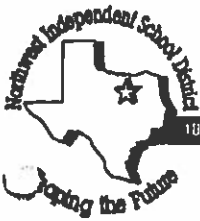
Nice lesson---I enjoyed being in your classroom.

<i>Jennie Lou Leeder</i> 12-14-94	<i>Lee Y. Nicholas</i> 12-8-94	12-14-94
Teacher Signature / OR	Appraiser Signature / OR	Date of
Date Received	Date Completed	Conference
<i>Jennie Lou Leeder</i> 5-18-95	<i>Lee Y. Nicholas</i> 5-18-95	5-18-95
Teacher Signature / ER	Appraiser Signature / ER	Date of
Date Received	Date Completed	Conference

(The signature of the teacher indicates that he/she has reviewed and received a copy of this record.)

Original Copy -- Central Office  
 Copy #2 -- Teacher's Supervisor  
 Copy #3 -- Teacher





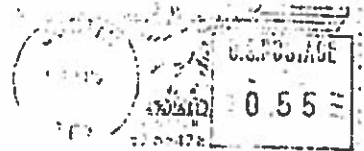
## Administrative Offices

10501 S.H. 114 • Justin, Texas 76247-0700 • (817) 640-2611 • Metro (817) 430 0036

*Virginia Leader*

Hondo I.S.D.  
P.O. Box 308  
Hondo, TX 78861

Attn: N. E. Woolls



School District Harold ISD  
 Campus H.S.

**Texas Teacher Appraisal System**  
**Preliminary/Final Observation Form**  
 School Year 19 95-96

Preliminary Observation Report Date \_\_\_\_\_  
 Final Observation Report Date \_\_\_\_\_

Teacher Virginia Lueder Assignment/Grade P.E.  
 Appraiser Dan Keath Title: Appraiser  Different Appraiser \_\_\_\_\_  
 Subject Area Observed P.E. Observation Date 4-19-96  
 Beginning Time 9:05 Ending Time 9:55

**APPRAISER:**

1. After each formal observation a PRELIMINARY OBSERVATION REPORT must be completed for Domains I-V. Record the date on which the Preliminary Observation Report (POR) is completed in the space provided in the upper right hand corner of this form.
2. For each indicator observed and/or credited, circle the numeral 1. Evidence concerning indicators for which credit is denied must be documented in the space provided.
3. For each criterion in which Exceptional Quality is awarded, circle the numeral 3. Evidence concerning the basis for awarding EQ credit must be documented in the space provided.
4. Review the completed Preliminary Observation Report and any cumulative data collected up to the postobservation conference to determine whether changes need to be made regarding SE and EQ credit. Record the date the Final Observation Report is developed in the space provided in the upper right hand corner of this form. If after reviewing the data there are no changes to be made, complete steps 5 and 6 below. If previously awarded SE or EQ credit is to be denied, strike through the circled numeral. If credit which was previously denied is now to be awarded, circle the appropriate numeral. Initial and date each change and record documentation to substantiate the change(s) in the space provided.
5. For Domain V, credit is automatically awarded unless documentation justifies denial.
6. For each domain, record the total credits earned during the appraisal period (SE + EQ) in the space provided.

**Cumulative Data**

**PURPOSE:** Cumulative data is to be used by the appraiser to assess teacher performance outside the observation required by TTAS.  
**PROCEDURES:** Review all properly prepared cumulative data collected during the appraisal period to determine the effect of the documentation on prior decisions made as a result of formal observation(s) of the teacher's performance. If cumulative data substantiates a change in scoring (domain credit changes), the specific data must be cited in the space provided on the Preliminary/Final Observation Report. Provide a copy of the changed Preliminary/Final Observation Report to the teacher at the post-observation and/or summative conference.

**i. Instructional Strategies**

1. Provides opportunities for students to participate actively and successfully.

Good interactions with all students

- a. varies activities appropriately
- b. interacts with group(s) appropriately
- c. solicits student participation
- d. extends responses/contributions
- e. provides time for response/consideration
- f. implements at appropriate level

SE

3  
3  
3  
3  
3  
3  
3

Exceptional Quality

2. Evaluates and provides feedback on student progress during instruction.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- a. communicates learning expectations
- b. monitors student performance
- c. solicits responses/demonstrations for assessment
- d. reinforces correct response/performances
- e. provides corrective feedback/clarifies/none needed
- f. reteaches/none needed

3  
3  
3  
3  
3  
3

Exceptional Quality

FOR FINAL OBSERVATION REPORT  
 DOMAIN CREDIT TOTAL

15

## II. Classroom Management and Organization

Teacher \_\_\_\_\_

### 3. Organizes materials and students.

*Very good organization*

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- a. secures student attention
- b. uses procedures/routines
- c. gives clear administrative directions/none needed
- d. maintains appropriate seating/grouping
- e. has materials/aids/facilities ready

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Exceptional Quality

### 4. Maximizes amount of time available for instruction.

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- a. begins promptly/avoids waste at end
- b. implements appropriate sequence of activities
- c. maintains appropriate pace
- d. maintains focus
- e. keeps students engaged

⓪  
⓪  
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⓪

Exceptional Quality

### 5. Manages student behavior.

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- a. specifies expectations for behavior/none needed
- b. prevents off-task behavior/none needed
- c. redirects/stops inappropriate/disruptive behavior/none needed
- d. applies rules consistently and fairly/none needed
- e. reinforces desired behavior when appropriate

⓪  
⓪  
⓪  
⓪  
⓪

Exceptional Quality

FOR FINAL OBSERVATION REPORT  
DOMAIN CREDIT TOTAL

3  

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18  
⓪ (SE + EQ)

## III. Presentation of Subject Matter

### 6. Teaches for cognitive, affective, and/or psychomotor learning.

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- a. begins with appropriate introduction
- b. presents information in appropriate sequence
- c. relates content to prior/future learning
- d. defines/describes concepts, skills, attitudes, interests
- e. elaborates critical attributes
- f. stresses generalization/principle/rule
- g. provides for application
- h. closes instruction appropriately

⓪  
⓪  
⓪  
⓪  
⓪  
⓪  
⓪  
⓪

Exceptional Quality

3

III. Presentation of Subject Matter (continued)

Teacher \_\_\_\_\_

7. Uses effective communication skills.

Good demonstrations  
Good stress on technical points

- a. makes no significant errors
- b. explains content/task(s) clearly
- c. stresses important points/dimensions
- d. uses correct grammar
- e. uses accurate language
- f. demonstrates written skills

OOOOO

Exceptional Quality

3

FOR FINAL OBSERVATION REPORT  
DOMAIN CREDIT TOTAL

17

(SE + EQ)

IV. Learning Environment

8. Uses strategies to motivate students for learning.

- a. relates content to interests/experiences
- b. emphasizes value/importance of activity/content
- c. reinforces/praises efforts
- d. challenges students

OOO

Exceptional Quality

3

9. Maintains supportive environment.

Very good encouragement of all students

- a. avoids sarcasm/negative criticism
- b. establishes climate of courtesy
- c. encourages slow/reliant students
- d. establishes and maintains positive rapport

OOOO

Exceptional Quality

3

FOR FINAL OBSERVATION REPORT  
DOMAIN CREDIT TOTAL

11

(SE + EQ)

V. Professional Growth and Responsibilities

10. Plans for and engages in professional development.

- a. progresses in growth requirements or none needed
- b. stays current in content taught
- c. stays current in instructional methodology

OO

**V. Professional Growth and Responsibilities**  
(continued)

Teacher \_\_\_\_\_

**11. Interacts and communicates with parents.**

\_\_\_\_\_  
 \_\_\_\_\_  
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 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- a. initiates communications with parents as appropriate
- b. conduct conferences with parents in accordance with local policy
- c. reports student progress to parents
- d. maintains confidentiality

1  
 1  
 1  
 1

**12. Complies with policies, operating procedures, and requirements.**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- a. follows TEA requirements
- b. follows district/campus policies/procedures
- c. performs assigned duties
- d. follows promotion procedures

1  
 1  
 1  
 1

**13. Promotes and evaluates student growth.**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- a. participates in goal-setting
- b. plans instruction
- c. documents progress
- d. maintains records
- e. reports progress

1  
 1  
 1  
 1  
 1

FOR FINAL OBSERVATION REPORT  
DOMAIN CREDIT TOTAL

16  
(SE)

**Comments:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*Virginia Leeder* May 10, 1996  
 Teacher Signature/Date Received

*Jan French* 4-19-96  
 Appraiser Signature/Date Completed

\_\_\_\_\_  
 Date of Conference

(The signature of the teacher indicates that he/she has reviewed and received a copy of this record.)

School District Honda ISD  
 Teacher Jane K. Leach  
 Assignment/Grade P. 2.

TEXAS EDUCATION AGENCY  
 Texas Teacher Appraisal System  
**Appraisal Record**

Campus H. 5.

School Year 19 95 to 96

**SECTION I**

Name of Appraiser: \_\_\_\_\_

Instructions: Transfer the DOMAIN CREDIT TOTALS from the Final Observation Report.

Domain	Domain Credit Totals
1. Instructional Strategies	<u>15</u>
2. Classroom Management and Organization	<u>18</u>
3. Presentation of Subject Matter	<u>17</u>
4. Learning Environment	<u>11</u>
5. Professional Growth and Responsibilities	<u>16</u>

**SECTION II**

Name of Different Appraiser: \_\_\_\_\_

Instructions: Complete this section if a second observation is conducted by a different appraiser. Transfer the DOMAIN CREDIT TOTALS from the Final Observation Report.

Domain	Domain Credit Totals
1. Instructional Strategies	_____
2. Classroom Management and Organization	_____
3. Presentation of Subject Matter	_____
4. Learning Environment	_____
5. Professional Growth and Responsibilities	_____

**DOMAIN SCORES:**

**Single Observation:**

- If only one observation was conducted by the appraiser, transfer the Domain Credit Totals recorded in Section I to the space marked Appraiser Domain Subtotal below.
- Consult the Score Conversion Chart for a Single Appraisal to convert each Domain Subtotal to a Domain Rating.

**Second Observation by a Different Appraiser:**

- Compute the Domain Total by averaging the DOMAIN SUBTOTALS of both appraisers.
- Consult the Score Conversion Chart for a Single Appraisal to convert each Domain Subtotal to a Domain Rating.

	Appraiser Domain Subtotal	Different Appraiser Domain Subtotal	Weighted Domain Total	Domain Rating
1. Instructional Strategies	<u>15</u>	• _____	<u>12</u>	_____
2. Classroom Management and Organization	<u>18</u>	+ _____	<u>12</u>	_____
3. Presentation of Subject Matter	<u>17</u>	+ _____	<u>12</u>	_____
4. Learning Environment	<u>11</u>	+ _____	<u>12</u>	_____
5. Professional Growth and Responsibilities	<u>16</u>	+ _____	<u>12</u>	_____

Appraiser Signature [Signature] Date Completed 5-10-96 Signature of different appraiser if present at conference \_\_\_\_\_

Teacher's Signature \_\_\_\_\_ Date \_\_\_\_\_ Date of conference \_\_\_\_\_

NOTE The signature of the teacher indicates that he/she has received a copy of the Appraisal Record and the results of the performance appraisal has been discussed in a conference