



August 27, 2019

Allan Blutstein  
Senior Vice President  
FOIA Operations

Hello Mr. Blutstein:

This is in response to your request for personnel records for former adjunct instructor Wilmot Collins.

Mr. Collins work history with Helena College began January of 2011. He was hired as an adjunct instructor for a Business Management Course. Adjuncts are hired by semester, and paid per credit. Typically, our adjuncts teach one or two classes per semester. When Mr. Collins was hired the College paid \$480 per credit. This increased to \$600 per credit the following semester.

My records show Mr. Collins was the Instructor of Record for the below coursed during the noted terms.

Year	Semester	Course	Title	Paid
2011	Spring	BUS260A	Management	\$ 1,440.00
2011	Fall	BUS260A	Management	\$ 1,800.00
2013	Spring	BMGT235	Management	\$ 1,800.00
2014	Spring	BMGT235	Management	\$ 1,800.00
2015	Fall	BMGT235	Management	\$ 1,800.00
2017	Spring	PSYX100	Intro to Psychology	\$ 1,800.00

Please let me know if you have any questions.

Sincerely,

Therese Collette  
Director of Human Resources  
[therese.collette@helenacollege.edu](mailto:therese.collette@helenacollege.edu)

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